

Date:

To

**Chief Executive Officer**  
Kurmitola Golf Club  
Dhaka cantonment

Subject: **Prayer for Absentee Membership (Extension)**

Dear Sir,

With due respect and compliment it is informed that I am a member of your prestigious Club (Membership: \_\_\_\_\_). My KGC Membership subscription paid up to \_\_\_\_\_ as an absentee member. Presently I am residing or posting in \_\_\_\_\_ and also staying more than one year.

Under the above circumstances I would request your honour to grant me absentee membership from \_\_\_\_\_ to \_\_\_\_\_.

With best regards

.....

Name : \_\_\_\_\_

Address : \_\_\_\_\_

\_\_\_\_\_

Mobile : \_\_\_\_\_

E-mail : \_\_\_\_\_

**Note: Please attach visa copy/ Posting order & Mention your current address.**