

Date:

To

**Chief Executive Officer**  
Kurmitola Golf Club  
Dhaka cantonment

Subject: **Prayer for Absentee Membership**

Dear Sir,

With due respect and compliment it is informed that I am a member of your prestigious Club (Membership: \_\_\_\_\_). My KGC Membership subscription paid up to \_\_\_\_\_ as a regular membership. Presently I am residing or posting in \_\_\_\_\_ and staying more than one year.

Under the above circumstances I would request your honour to grant me absentee membership from \_\_\_\_\_ to \_\_\_\_\_.

With best regards,

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Name : \_\_\_\_\_

Address : \_\_\_\_\_  
\_\_\_\_\_

Mobile : \_\_\_\_\_

E-mail : \_\_\_\_\_

**\*Note: Please Attach (Posting Order/VISA Copy)**